

Ponchatoula First United Methodist Church

AUDIO-VISUAL INTERN

The Audio -Visual Intern shares in the oversight of audio, video, streaming and lighting needs and is called to help build disciples for Christ by developing, coordinating and administering a well-rounded technologies and outreach program. This includes a variety of responsibilities such as assisting in worship, planning, leading, and training volunteers to support an audio-visual team. The Audio-Visual intern serves alongside church leaders and the pastor to provide a dynamic worship experience and as such serves as a spiritual leader and role model.

Description and Responsibilities:

1. The Audio -Visual Intern serves as a spiritual leader and role model by being a visible presence who is leading and directing programming to help others grow spiritually in the way of Jesus. This is accomplished by providing a welcoming, competent, Spirit-led presence; inspiring others, to live faithfully and joyfully into their calling; and, through cooperative ministry planning and implementation.
2. In consultation with the lead Pastor, plans, implements, and evaluates worship experiences for Sunday or special services.
3. Creates slides for worship, helps with Facebook postings and assists with various sound and technology support.
4. Maintains and assist in upgrades to audio-visual equipment and assures all aspects are in good working condition.
5. Participates in staff meetings and attends other meetings as requested by the Senior Pastor.
6. Maintains and regularly updates the church calendars and communicates information in an effective and timely manner.
7. Works within the church budget.
8. An active part of Ponchatoula First church community and life, and as such encouraged to participate in worship through prayers, presence, gifts and service. Encourages others in participation of all facets of church life.

Team Composition (number): 1

Time Commitment: This is a part-time position and requires 10 hours per week. A minimum of three hours must be on Sunday at church for worship. There is the possibility of additional hours negotiated during special seasons of the year, such as Advent, Lent and Easter. Overtime must be approved by the Senior Pastor, and vacation during Christmas and Easter are strongly discouraged

Special Talents, Skills Preferred: Experience in Audio-visual is preferred but it is recognized this is a learning position and seeks to foster growth for this individual. Familiarity with various social media platforms. Attention to detail and a willingness to learn.

Resources and Training Provided: Ongoing continuing education opportunities to maintain and grow gifts.

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